



## Record of Employee Training and Certification for Shipping with Dry Ice

**Completion of both the e-Learning course and department requirements constitutes certification that the individual has been trained per 49 CFR 172.704/ IATA 1.5, Chapter 1 of ICAO Technical Instructions.**

### EHS Provided e-Learning Course

Dear Trainee:

A record of completion of this e-Learning course will be added to your HR Self Service site under "My Training." By completing the blanks below, you are verifying that you have successfully completed EHS's e-learning course. Provide this form to your supervisor or designated work area trainer listed on the form below.

\_\_\_\_\_  
Employee Name (Please Print)

\_\_\_\_\_  
Job Title

\_\_\_\_\_  
Supervisor or Designated Work Area Trainer (Please Print)

\_\_\_\_\_  
Department

The employee named above successfully completed EHS's "Shipping with Dry Ice" training by receiving an exam score of at least 80%. Course developed by Carol McGhan, CBSP, Director, EHS.

This course includes general awareness and function-specific information for Shipping Dry Ice, Class 9, Miscellaneous, with instruction on how to:

- Apply the regulations
- Understand shipper's responsibilities.
- Identify obvious and hidden hazards.
- Select suitable packaging.
- Label and mark packages.
- Complete shipping documentation.
- Safely handle dry ice.

### Department Requirements

**Verification of Training: I verify that the trainee understands the hazards and protective measures to use for shipments with dry ice and can successfully prepare and present a package, using dry ice only, for shipment according to DOT/IATA specifications.**

\_\_\_\_\_  
Supervisor or Designated Work Area Trainer  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

**This record is your training certificate and expires in 2 years**

The Supervisor or Designated Work Area Trainer must maintain a copy of this record; it is recommended the employee also keep a copy.