Appendix A2
Elements of Controlled Substances Management in Research Labs

1. Collect Background Information for Registration
2. Complete the Iowa Registration with IBPE Fees Required
3. Complete DEA Registration (No Fees)
4. Purchase Scheduled Controlled Substances
5. Use, Maintain Usage-logs, Monthly Inventory, Compliance Self-audits
6. Dispose of Wastes by Proper Procedure

Registration
DEA- Annual
IBPE – Biennial

Schedule I Registration
Individual Researcher
Schedule II-V Registration
Individual Researcher